

# The City Bridge Trust

## Investing In Londoners: Application for a grant



### About your organisation

Name of your organisation: <b>Community Action For Refugees and Asylum Seekers</b>	
If your organisation is part of a larger organisation, what is its name?	
In which London Borough is your organisation based? <b>Wandsworth</b>	
Contact person: <b>Mr Peter Target</b>	Position: <b>Development Coordinator</b>
Website: <b>http://www.caras.org.uk</b>	
Legal status of organisation: <b>Registered Charity</b>	Charity, Charitable Incorporated Company or company number: <b>1124376</b>
When was your organisation established? <b>01/01/2008</b>	

### Grant Request

Under which of City Bridge Trust's programmes are you applying? <b>English for Speakers of Other Languages</b>		
Which of the programme outcome(s) does your application aim to achieve? <b>More people with improved English language skills</b> <b>More people accessing mainstream services</b>		
Please describe the purpose of your funding request in one sentence. <b>ESOL classes for refugee adults with barriers to accessing mainstream provision.</b>		
When will the funding be required? <b>13/11/2017</b>		
How much funding are you requesting?		
Year 1: <b>£27,526</b>	Year 2: <b>£27,771</b>	Year 3: <b>£29,221</b>
<b>Total: £84,518</b>		

**Aims of your organisation:**

- 1) To provide high quality information and advocacy services, tailored to the specific needs of refugees and asylum seekers, to ensure people understand and can access their rights and entitlements.
- 2) To offer a range of learning opportunities and environments which build people's confidence, knowledge, skills and personal autonomy.
- 3) To provide spaces, activities and opportunities that facilitate the development of supportive relationships, communities and networks, and contribute to improved wellbeing.
- 4) To participate in networks, awareness raising and advocacy initiatives which aims to make policy, practice and attitudes more refugee friendly.
- 5) To strengthen our organisation.

**Main activities of your organisation:**

CARAS primarily works with women and unaccompanied children who have sought refuge in the UK. In 2016, more than 300 adults and children attended CARAS seeking a safe and welcoming community, and we currently welcome over 100 beneficiaries each month. We provide a range of direct services, which are continually shaped by beneficiary needs:

? Adult and families' support: an advocacy service providing support for practical problems around housing, welfare, and employment; home-visiting relationships for the particularly isolated and vulnerable; a women's drop-in with crèche, including ESOL, shared lunch, and workshops; and family activities during school holidays.

? Youth support services: targeted support for young refugees and asylum seekers, prioritising the needs of unaccompanied asylum-seeking children. This includes weekly youth club, study group and teen ESOL (English for Speakers of Other Languages); one-to-one support; a Saturday drop-in with ESOL and life skills; and youth advocacy and casework.

**Number of staff**

Full-time:	Part-time:	Management committee members:	Active volunteers:
<b>2</b>	<b>5</b>	<b>9</b>	<b>100</b>

**Property occupied by your organisation**

Is the main property owned, leased or rented by your organisation?	If leased/rented, how long is the outstanding agreement?
<b>Rented</b>	<b>3 years</b>

## Summary of grant request

We are requesting funding from City Bridge Trust to provide ESOL for 210 women and men of refugee background over three years. These classes will be attended by adults who are unable to access college courses due to extreme social isolation, a lack of appropriate places within reach, childcare needs, and factors relating to their forced displacement. Our classes support refugee adults into mainstream ESOL provision where possible.

For 48 weeks each year, we will provide one 2-hour class for a mixed group. For 38 weeks of the year we will provide one standalone 2-hour class for women, independent of women's drop-in. This amounts to 172 hours of teaching over 12 months: lessons devised and supervised by our qualified ESOL coordinator and delivered with the support of qualified ESOL teachers who volunteer their time, and the support of other volunteers. (We do not require an ESOL qualification to be a volunteer in the classroom, but all lessons are led and supervised by qualified teachers.) Within each group session, classes will be delivered at a range of levels, with an overarching focus on developing English for practical situations.

CARAS is based in Tooting, close to London's asylum processing hub in Croydon. There are very few entry level classes available for adult asylum seekers. Crèche provision and an option for women-only classes, which is vital to enabling many women to participate in classes, is virtually non-existent. Our assessments and consultations consistently raise ESOL as the number one beneficiary need. With the support of City Bridge Trust, CARAS will secure this essential bridge to meaningful community life for the next three years, ensuring that the newest members of our community are given assistance into mainstream services and education.

The project aims are: improved communicative English language skills: measured by evaluation and self-reported level of confidence to use English in everyday situations. Reduced isolation in the wider community: measured by self-reported isolation, number of friends made, and engagement with the community. Increased participation in mainstream educational provision: measured by number of people newly accessing college places/training schemes. Increased access to services: measured by number of people newly accessing mainstream, statutory services and CARAS' other activities.

Our ESOL provision meets the aims of City Bridge Trust in the following ways. We help people to settle and access services: basic English is the first step to understanding London, access services here, and to begin to find a home. At CARAS ESOL recent refugees have opportunities to practise the English they need in order to navigate daily life and common bureaucracy. Individual support is provided to learners as they move on as soon as possible from attending our English classes to access mainstream education, training or work. Since all local college provision for beginners in ESOL has been cut, our classes form a vital stepping stone to mainstream English for many of the new arrivals we support. We help to reduce isolation: Our group classes provide a supportive forum where people from a range of cultural backgrounds come together with a common goal. For many, the classes provide a rare social opportunity and a forum for building friendships and developing local support networks. We encourage greater participation in the wider community: ESOL participants are encouraged to participate in community events, both our own and more widely; volunteers come from all walks of life and the relationships built in our ESOL classes are often the first stage for refugees to become part of the wider community.

If you need any planning or other statutory consents for the project to proceed, what stage have the applications reached?

Do you have a Vulnerable Adults policy? **Yes**

What Quality Marks does your organisation currently hold?

**None. We are working towards a London Youth bronze award, aiming to complete this by July 2017.**

### **Outputs and outcomes**

What are the main activities or outputs you want to deliver? Please include no more than 5. By activities or outputs we mean the services, products or facilities you plan to deliver. If you plan to deliver work over more than one year you should include activities over the full grant period requested. Try to be specific.

**One 2-hour ESOL class per week for a mixed group of refugee adults, 48 weeks each year, with creche.**

**One 2-hour ESOL class per week for women refugees, 38 weeks each year, with creche.**

What main differences or outcomes do you hope the activities you have described above will achieve? Please include no more than 5. By differences or outcomes we mean the changes, benefits, learning or other effects that result from the work your project would deliver. These might be for individuals, families, communities or the environment.

**Increased confidence and fluency in English**

**Increased social networks and greater community cohesion**

**Increased progression to other educational provision or employment**

**Greater knowledge of services and activities in the local area and beyond**

Do you plan to continue the activity beyond the period for which you are requesting funding? If so, how do you intend to sustain it? If not, what is your exit strategy?

**Yes. ESOL is a core provision, consistently identified by beneficiaries as an unmet need and an area they always want more support with. We will continue to seek grant funding, and are also diversifying our income streams through a range of**

## Who will benefit?

### About your beneficiaries

How many people will benefit directly from the grant per year?

**70**

In which Greater London borough(s) or areas of London will your beneficiaries live?

**Croydon (20%)**

**Lambeth (20%)**

**Wandsworth (40%)**

**Merton (20%)**

What age group(s) will benefit?

**25-44**

**45-64**

**65-74**

What gender will beneficiaries be?

**All**

What will the ethnic grouping(s) of the beneficiaries be?

**Mixed / Multiple ethnic groups**

**Asian/ Asian British (including Indian; Pakistani; Bangladeshi; Chinese; Any other Asian background)**

**Black/ African/ Caribbean/ Black British (including African; Caribbean; Any other Black/ African/ Caribbean background)**

If Other ethnic group, please give details:

What proportion of the beneficiaries will be disabled people?

**11-20%**

## Funding required for the project

### What is the total cost of the proposed activity/project?

Expenditure heading	Year 1	Year 2	Year 3	Total
Project coordination salary	16,383	16,628	16,878	49,889
Volunteer training, travel and DBS	1,135	1,135	1,135	3,405
ESOL space venue hire	2,580	2,580	2,580	7,740
Refreshments	608	608	608	1,824
Resources - stationery, learning materials	860	860	860	2,580
Creche worker	3,610	3,610	3,610	10,830
Monitoring and evaluation	0	0	1,200	1,200
Outreach material	150	150	150	450
Management	2,200	2,200	2,200	6,600

<b>TOTAL:</b>	<b>27,526</b>	<b>27,771</b>	<b>29,221</b>	<b>84,518</b>
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### What income has already been raised?

Source	Year 1	Year 2	Year 3	Total
	0	0	0	0

<b>TOTAL:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
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### What other funders are currently considering the proposal?

Source	Year 1	Year 2	Year 3	Total
Building a Stronger Britain Together 2	30,728	0	0	30,728
Battersea Power Station	5,000	0	0	5,000
Lloyds TSB Invest	20,268	20,630	20,998	61,896
	0	0	0	0

<b>TOTAL:</b>	<b>55,996</b>	<b>20,630</b>	<b>20,998</b>	<b>97,624</b>
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### How much is requested from the Trust?

Expenditure heading	Year 1	Year 2	Year 3	Total
Project coordination salary	16,383	16,628	16,878	49,889
Volunteer training, travel and DBS	1,135	1,135	1,135	3,405
ESOL space venue hire	2,580	2,580	2,580	7,740
Refreshments	608	608	608	1,824
Resources - stationery, learning materials	860	860	860	2,580
Creche worker	3,610	3,610	3,610	10,830
Monitoring and evaluation	0	0	1,200	1,200
Outreach material	150	150	150	450
Overheads contribution	2,200	2,200	2,200	6,600

<b>TOTAL:</b>	<b>27,526</b>	<b>27,771</b>	<b>29,221</b>	<b>84,518</b>
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## Finance details

Please complete using your most recent audited or independently examined accounts.

Financial year ended:	Month: <b>August</b>	Year: <b>2016</b>
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Income received from:	£
Voluntary Income	30,805
Activities for generating funds	31,315
Investment Income	0
Income from charitable activities	177,993
Other sources	631
<b>Total Income:</b>	<b>240,744<sub>5</sub></b>

Expenditure:	£
Charitable activities	182,622
Governance costs	0
Cost of generating funds	398
Other	0
<b>Total Expenditure:</b>	<b>183,020<sub>19</sub></b>
<b>Net (deficit)/surplus:</b>	<b>57,724<sub>26</sub></b>
<b>Other Recognised Gains/(Losses):</b>	<b>0</b>
<b>Net Movement in Funds:</b>	<b>57,724<sub>26</sub></b>

Asset position at year end	£
Fixed assets	0
Investments	0
Net current assets	109,160
Long-term liabilities	0
<b>*Total Assets (A):</b>	<b>109,160</b>

Reserves at year end	£
Restricted funds	<del>95,244</del> 84,838
Endowment Funds	0
Unrestricted funds	<del>13,916</del> 15,741
<b>*Total Reserves (B):</b>	<b><del>109,160</del> 100,579</b>

**\* Please note that total Assets (A) and Total Reserves (B) should be the same.**

### Statutory funding

For your most recent financial year, what % of your income was from statutory sources?  
1-10%

### Organisational changes

Describe any significant changes to your structure, financial position or core activities since the date of your most recent accounts:

We acquired three year funding for, and have appointed, two part-time fundraisers and a managing director.

## Previous funding received

Please list the funding received by your organisation from the following statutory sources during the last THREE years.

	Year 3 £	Year 2 £	Most recent £
City of London (except City Bridge Trust)	0	0	0
London Local Authorities	0	0	0
London Councils	0	4,814	6,146
Health Authorities	0	0	0
Central Government departments	0	0	0
Other statutory bodies	0	0	0

## Previous grants received

Please list the grants received by your organisation from charitable trusts and foundations (other than City Bridge Trust) during the last THREE years. List source, years and annual amounts. Please include the 5 largest only.

Name of Funder		Year 3 £	Year 2 £	Most recent £
Sir Walter St John Educational Charity	45,000	30,000		43,590
Etteedgul Foundation	25,000	25,000		25,000
Henry Smith Charity	16,400	16,400		16,400
Children In Need	0	18,169		18,169
Open Society	0	28,960		0

## Declaration

I confirm that, to the best of my knowledge, all the information I have provided in this application form is correct. I fully understand that City Bridge Trust has zero tolerance towards fraud and will seek to prosecute and recover funds in every instance.

Please confirm: Yes      Full Name: **Peter Target**

Role within                      **Fundraising Coordinator**  
Organisation: